



Dear Applicant:

It is time to start the process for the **Junior Service League of DeLand, Inc.'s Community Grant Program**. Funding for this project is raised through our Wild Wild West Charity Event, Golf Tournament and other various fundraisers held throughout the year.

The following guidelines apply in order to participate:

- Your agency must be approved by the IRS as a nonprofit, charitable or educational organization.
- These purposes must be of an immediate or emergent need
- The money must be used for a specific purpose. This can be for a purchase or something that will impact direct service.

In addition to any funding that we may provide you via a grant that is awarded, our League is very committed to the community and is very interested in seeking out "hands on" projects that could be done for your organization. In addition, as part of the award process we would like to see that the Junior Service League of DeLand, Inc. is acknowledged for helping make whatever project you are awarded possible. This acknowledgment can come in the form of permanent signage, mentions in your newsletter or on your website.

Please ensure that your application is compliant and **received or postmarked no later than May 1, 2023**. You may submit the grant electronically to JSLDeLandProjects@gmail.com, by mail to the Junior Service League of DeLand, Inc., P.O. Box 1372 DeLand, FL 32721-1372, or in person to any current active Junior Service League member.

We look forward to receiving your application. According to our local guidelines, should a grant be awarded to your organization, please be advised that we will send you a follow up request in approximately six (6) months to assure usage of the funds we provide.

Please contact me if you have any questions and feel free to make copies of the enclosed and share them with other agencies that you believe may benefit from participation in this grant program.

Sincerely,
Heather Baker
Third Vice President – Projects and Charities
352-551-8607, JSLDeLandProjects@gmail.com

**The Junior Service League of DeLand, Inc.
Community Grant Application**

The Junior Service League has established a Community Grant Fund to assist the various needs of our community.

Grants will be evaluated on criteria deemed appropriate by the Junior Service League of DeLand, Inc.

1. Requesting agency or organization must be a tax exempt and non-profit organization within West Volusia County.
2. Applications must be accompanied by the organization's latest board approved financial statement, current budget, sources of funding, IRS authorization letter, and current list of your Board of Directors.
3. Each request must be for a specific project and/or for specific purchases.
4. Projects/purchases should be in keeping with the mission statement and focus area (women and children) of the Junior Service League of DeLand, Inc.
5. Application must include a budget for the monies requested.
6. Grants awarded must benefit the citizens of West Volusia County.
7. Each request must be typed.
8. Applications must be received or postmarked on or before the **final deadline date of May 1, 2023.**
9. Requests of the following nature will not be considered:
 - a) From an individual
 - b) For a fundraising drive or general non-specific funds
 - c) For political activities
 - d) Sectarian religious projects
 - e) General operating expenses (salaries, benefits)
10. Organizations receiving grants must provide written follow up to how the grant money was utilized within 6 months; this report should include photos (if possible).
11. Support materials are encouraged. Please attach no more than 5 items.
12. Incomplete applications will not be considered.
13. Submit ONE copy of grant application electronically, by mail or in person to the Junior Service League of DeLand, Inc. office.

Junior Service League of DeLand Purpose

To foster interest among its members in the social, economic, educational, cultural, and civic conditions of the community and to make efficient their volunteer efforts.

**THE JUNIOR SERVICE LEAGUE OF DELAND, INC.
P.O. BOX 1372
DELAND, FL. 32721-1372**

COMMUNITY GRANT APPLICATION
(Please type)

Date of Application: _____

Organization: _____

Address: _____

Telephone: _____ **E-mail:** _____

Person(s) who may be contacted for further information:

Name: _____

Title: _____

Telephone: _____

Email: _____

Name: _____

Title: _____

Telephone: _____

Email: _____

A. ORGANIZATION INFORMATION

1. State the purpose of your organization.
2. Who are the recipients of your services and how many people do you serve per year?
3. Do you use volunteers? (yes) _____ (no) _____

B. PROJECT INFORMATION:

1. Please describe the project for which Community Grant monies are being requested, including substantiation of need, client group served, and size of group served. Please attach additional information as needed.
2. How will the money be used?
3. Total project cost: \$ _____
4. Amount requested \$ _____
5. What funding do you already have for this project (including internal resources)?

C. GENERAL INFORMATION:

1. How did you hear about the Junior Service League of DeLand, Inc. Community Grant Program?

Please include the following required materials with this application:

1. List of names and addresses of your Board of Directors.
2. A copy of your 501c(3) IRS authorization letter.
3. A breakdown of the budget for this project.

Please provide any other information that helps to describe your request (marketing materials are welcome).

The Junior Service League of DeLand, Inc. will request further information if necessary.

(Organization Name)

Date: _____

(Signature) (Advisory Board Member)

(Signature) (Director)